

2018

jay designs inc

Privacy Policy

JANET EDKINS
CEO

Privacy Notice

This privacy notice discloses the privacy practices for Jay Designs Inc. This privacy notice applies solely to information collected by this website. It will notify you of the following:

1. What personally identifiable information is collected from you through the website, how it is used and with whom it may be shared.
2. What choices are available to you regarding the use of your data.
3. The security procedures in place to protect the misuse of your information.
4. How you can correct any inaccuracies in the information.

Information Collection, Use, and Sharing

We are the sole owners of the information collected on this site. We only have access to and/or collect information that you voluntarily give us via email or other direct contact from you. We will not share, sell or rent this information to anyone.

We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organization.

Unless you ask us not to, we may contact you via email in the future to tell you about specials, new products or services, or changes to this privacy policy.

Your Access to and Control Over Information

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us via the email address or phone number given on our website:

- See what data we have about you, if any.
- Change/correct any data we have about you.
- Have us delete any data we have about you.
- Express any concern you have about our use of your data.

Security

We take precautions to protect your information. We do not ask you submit any type of sensitive information via the website, such as credit card details or personal information, but any information sent is protected both online and offline.

Wherever we collect sensitive information (such as credit card data), that information is encrypted and transmitted to us in a secure way. You can verify this by looking for a lock icon in the address bar and looking for "https" at the beginning of the address of the Web page.

While we use encryption to protect sensitive information transmitted online via our QuickBooks system, we also protect your information offline. Only employees who need the information to perform a specific job (for example, billing or customer service) are granted access to personally identifiable information. Any signed documents are kept off-site and under lock & key.

If you feel that we are not abiding by this privacy policy, you should contact us immediately via telephone at 865-966-3271 or via email to ceo@jaydesignsinc.com.

Jay Designs offer services including taking care of WordPress Maintenance; the cost includes general security for Word Press software, themes and plug-ins. For a small monthly fee we can keep WP running smoothly and worry free. <http://jaydesignsinc.com/services/wordpress-maintenance>